

Theo Mihell

London, UK

tmihell2@gmail.com

+44 7824 171910

2026-09-08

Hiring Manager

J.P. Morgan

Asset Management, Global Alternatives

Global Transportation Group

60 Victoria Embankment

London, UK

Application for Investor Relations Associate, Global Transportation Group: Theo Mihell

Dear Hiring Manager,

I am writing to apply for the Investor Relations Associate role within the Global Transportation Group, advertised on the J.P. Morgan careers site (Req ID 210729323). J.P. Morgan Global Alternatives manages approximately \$400 billion across real estate, private equity and credit, infrastructure, transportation, timber, liquid alternatives and hedge funds, and the opportunity to support client relations, strategy and portfolio management for a specialist transportation platform is exactly the move I am looking for. Four years at Bloomberg LP, working directly with institutional investors, have shown me how much of asset management success rests on clear, timely and accurate communication with clients, and I want to build my career in the investor relations function of a leading alternatives platform.

As a CAMS Specialist at Bloomberg I supported over 10 revenue-generating RFPs, including projects valued up to £400k, acting as the key liaison between the sales team and internal product and engineering stakeholders. I gathered and validated technical content so every proposal and due diligence response met client requirements and was submitted on time. In my current role as Equity Specialist, Analytics, I resolve approximately 100 client queries per week for institutional investors, deliver regular in-person and virtual training sessions, and led a full client process revamp that reduced a daily task from 3-4 hours to around 10 minutes, a ~95% efficiency gain. My Quality Control score has consistently been above 96% with a resolve rate above 75%, against a 70% department average.

The role calls for someone who can produce fund snapshots and quarterly reports, create marketing collateral, manage data rooms and investor portals, track prospects, and answer investor and consultant queries with accuracy and pace. My background maps to each of these: proposal and due diligence production with direct revenue impact, Excel-based analytics and automation, careful quality control under volume, and calm communication with senior financial professionals. Alongside full-time work

I am completing a BSc (Hons) Finance and Investment Management (2:1) at the London Institute of Banking and Finance, which covers the fund structures, performance metrics and financial analysis that underpin investor reporting. I have started building my knowledge of the aviation, shipping and rail markets the Global Transportation Group invests in, and I would bring the work rate and attention to detail to learn the platform quickly.

J.P. Morgan Global Alternatives is the world's leading asset manager's alternatives franchise, and the chance to support its Global Transportation Group from London is compelling. I would welcome the opportunity to discuss how my investor communication, proposal production and analytical experience could add value to your investor relations team. Thank you for your consideration.

Yours sincerely,

Theo Mihell